BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: November 17, 2015 Department: Library Services

Bulk Item: Yes X No ___ Staff Contact /Phone #: Norma Kula / x 7349

AGENDA ITEM WORDING: Approval for the Library to close on Saturday, December 26, 2015

ITEM BACKGROUND: Since the Christmas holiday falls on Friday this year, most County offices will have a three-day holiday weekend. The Library is customarily open on Saturday, so Library staff will have a single day off for the holiday itself. This item requests that Library staff work Monday through Thursday of that week, enabling them all to have the Saturday off with the rest of County offices, and closing the Libraries for that day as well as for Christmas. In this way, Library staff will not have any extra time off, but will be able to enjoy a three-day holiday weekend.

PREVIOUS RELEVANT BOCC ACTION: Similar permission has been granted in the past.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval

TOTAL COST: N/A **INDIRECT COST:** N/A **BUDGETED:** Yes ___ No ___

DIFFERENTIAL OF LOCAL PREFERENCE: N/A

COST TO COUNTY: N/A **SOURCE OF FUNDS:** N/A

REVENUE PRODUCING: Yes ___ No ___ **AMOUNT PER MONTH** ___ **Year** ___

APPROVED BY: County Attorney ___ OMB/Purchasing ___ Risk Management ___

DOCUMENTATION: Included ___ Not Required X

DISPOSITION: ___ **AGENDA ITEM #** ___

Revised 6/15