

**LAND AUTHORITY GOVERNING BOARD
AGENDA ITEM SUMMARY**

Meeting Date: November 17, 2015

Department: Land Authority

Bulk Item: Yes No

Staff Contact / Phone #: Mark Rosch / 295-5180

Agenda Item Wording: Approval of the minutes for the October 21, 2015 meeting.

Item Background: N/A

Advisory Committee Action: N/A

Previous Governing Board Action: N/A

Contract/Agreement Changes: N/A

Staff Recommendation: Approval

Total Cost: \$ _____ **Indirect Cost:** \$ _____ **Budgeted:** Yes No .

Differential of Local Preference: _____

Cost to Land Authority: \$ _____ **Source of Funds:** _____.

Revenue Producing: Yes No **Amount per Month:** _____ **Year:** _____

Approved By: Attorney _____ County Land Steward _____.

Documentation: Included: Not Required: .

Disposition: _____

Agenda Item _____

MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHORITY
GOVERNING BOARD

October 21, 2015 Meeting Minutes

The Governing Board of the Monroe County Comprehensive Plan Land Authority held a regular meeting on Wednesday, October 21, 2015 at the Marathon Government Center located at 2798 Overseas Highway, Marathon, Florida. Chairman David Rice called the meeting to order at 9:31 AM. Present and answering roll call, in addition to Chairman Rice, were Commissioner Heather Carruthers, Mayor Danny Kolhage, Commissioner Sylvia Murphy, and Commissioner George Neugent. Also in attendance were Executive Director Mark Rosch, Office Manager Dina Gambuzza, Counsel Ginny Stones, and members of the public.

The first item on the agenda was approval of the minutes for the September 16, 2015 meeting. A motion was made by Commissioner Neugent and seconded by Commissioner Murphy to approve the minutes as submitted. There being no objections, the motion carried (5/0).

The next item was approval to accept the donation of Block 4, Lot 1, Rainbow Beach, Big Torch Key for conservation. A motion was made by Commissioner Murphy and seconded by Commissioner Neugent to approve the item. There being no objections, the motion carried (5/0).

The next item was approval of contracts to purchase the following properties for conservation:

- a) Block 7, Lots 29 and 30, Harris Ocean Park Estates, Key Largo at a total cost of \$11,308.50;
- b) Tracts WP and WQ, Pine Key Acres, Big Pine Key at a total cost of \$41,015.50; and
- c) Lot 36, Perez, Sugarloaf Key at a total cost of \$9,708.50.

A motion was made by Commissioner Murphy and seconded by Commissioner Neugent to approve the contracts to purchase each of the above properties. There being no objections, the motion carried (5/0).

The next item was approval of Addendum VIII to the employment agreement with Mark J. Rosch and approval of one full-time equivalent (FTE) to establish the position of Senior Property Acquisition Specialist. Mr. Rosch distributed to the Board a proposed revision to insert the phrase "on a last in first out basis" to Paragraph 3h of the Addendum. A motion was made by Commissioner Murphy and seconded by Commissioner Neugent to approve the item with the proposed revision. There being no objections, the motion carried (5/0).

The next item was approval to advertise the position of Executive Director and approval of a selection process. Mr. Rosch addressed the Board. Following Board discussion, a motion was made by Commissioner Carruthers and seconded by Commissioner Neugent to approve advertising the position and to have the Land Authority Advisory Committee, Assistant County Administrator Kevin Wilson, and Assistant County Administrator Christine Hurley review the applications to be received. There being no objections, the motion carried (5/0).

Mr. Rosch addressed the Board regarding additional details of the advertising and selection process. The consensus of the Board was as follows:

- The task of the Advisory Committee, Mr. Wilson, and Ms. Hurley is to rank, but not to eliminate applicants.
- The advertising period will be 30 days.
- A combination of a bachelor's degree and experience may substitute for the formal educational requirement of a master's degree.
- In addition to the County website, the position will be advertised via the following professional organizations: the International City/County Management Association, the American Planning Association, the Florida Chapter of the American Planning Association, and the Florida Association of Counties.

The next item was approval of a resolution concerning the transfer of funds. A motion was made by Commissioner Neugent and seconded by Mayor Kolhage to approve the item. There being no objections, the motion carried (5/0). [Resolution 07-2015]

There being no further business, the meeting was adjourned at 9:49 AM.

Minutes prepared by:

Mark J. Rosch
Executive Director

Approved by the Board on: _____