



**Monroe County Fire Rescue**  
**Office of the Fire Marshal**  
490 63<sup>rd</sup> Street  
Marathon, FL 33050  
305.289.6006



## **FOOD BOOTH AND VENDOR REQUIREMENTS**

### **Vendor Booth Construction and Location**

1. Each vendor booth shall have a least one (1) exit way, minimum 3 feet wide by 6 feet high. The booth's frame shall not intersect or impact the exit way.
2. Any tents / awnings and / or portable shade structures (More than 120 square feet; 10' x 12') are required to provide a current Flame Resistance Certificate. This is normally found on a cloth tag secured to a stitched seam on the underside of the fabric.
3. A 60 inch clearance shall be maintained between cooking / warming surfaces and any combustible canopy.
4. Identified water supplies such as: fire hydrants, or fire wells, must maintain a minimum of 5 feet clearance before the set-up of any booth.
5. Each vendor shall remain within their assigned clearly marked area. Equipment and supplies shall not be staged outside their allotted space; e.g. sidewalks, pedestrian walks, exit ways, etc.

### **Butane or Propane Equipment**

1. Shut-Off valves must be provided at each fuel source.
  2. Cylinders must be protected from damage and secured in an upright position. Each cylinder must be store in an upright position with a **clear separation distance of at least 5 feet.**
  3. No storage of extra butane or propane cylinders or tanks in the booth or vendor areas.
  4. Tanks not in use must be turned **OFF.**
  5. Unused butane or propane cylinders shall be stored in a secured position. Cylinders not in use must be located at least 50 feet from any combustibles.
- ❖ All compressed gas bottles, flammable or non-flammable materials shall be properly secured to prevent accidental tipping.

### **Electric Power Supplies**

1. Portable electric generators shall be placed in locations approved by the Fire Marshal's Office for use during approved "Special Events".
2. Refueling of portable electric generators shall be conducted only when the internal combustion engine is not running – **Turned Off.** No open flames or smoking shall be permitted within 25 feet of refueling activity.
3. No extra fuel shall be stored in or near the booth or vending areas during event hours.
4. Extension cords shall be of the grounded type and approved for exterior use. All extension cords must demonstrate a "UL" listed label.
5. Extension cords shall be placed in such a manner to reduce the threat of hazards:
  - Tripping,
  - Electrocution or shock,
  - Ignition source.

## **FOOD BOOTH AND VENDOR REQUIREMENTS**

### **Charcoal Cooking**

1. Charcoal cooking must be located away from public access.
2. Charcoal cooking must be located at least 10 feet from any combustible materials, structures, or vehicles.
3. Coals, embers, and ashes shall be disposed in non-combustible metal containers.

### **Deep Fat / Flambé / Open Flame Cooking**

1. Deep fat frying is defined as any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.
2. The cook area must not be accessible to the general public.
3. Deep fat frying equipment must be equipped with a temperature regulating device.
4. A minimum separation of 3 feet shall be established and maintained between deep fat frying, flambé, and open flame cooking.

### **Portable Fire Extinguishers**

1. Each cooking booth shall be equipped with a portable fire extinguisher with a minimum rating of **3A:40BC** dry chemical extinguisher.
2. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating pf **3A:40BC** shall not exceed 75 feet.
3. Each cooking booth that is using deep fat fryers must provide a portable **6 liter Type K**, wet chemical fire extinguisher.
4. All portable fire extinguishers must be properly tagged, indicating the last date of inspection and service.

### **Vendors / Booths**

- ❖ All Vendor and Booth operators are responsible to properly describe the size, type, use, and location of tents, awnings, and / or portable shade structures on the application.
- ❖ All Vendor and Booth operators are responsible for maintaining clear and unobstructed paths to their cooking area or electric generators.
- ❖ All Vendor and Booth operators are responsible for properly disposing of recyclable and refuse materials generated at their assigned area.
- ❖ All Vendor and Booth operators are responsible for properly disposing of charcoal, embers, or other heat producing materials.

### **Miscellaneous**

Fire hydrants or fire wells must not be obstructed at any time.

Access for emergency vehicles and personnel must be maintained at all times.

This includes:

- ❖ Set-Up – Preparation
- ❖ During Event – Operation
- ❖ Tear- Down – Removal / Close-Out