



2021 Benefits Open Enrollment

Are you covered?

The enrollment platform opens on Wednesday October 13th, 2021 and ends Friday October 29th, 2021.


Coverages and changes become effective January 1st, 2022.

HOW TO LOG IN:

- Enrollment platform works best on Google Chrome or Firefox. (Internet Explorer is NOT recommended)
- To enroll for 2022 benefits, go to: www.benselect.com/enroll/login.aspx
- Username (Employee ID): First name + first initial of last name + 6-digit birthdate.
Example: John Smith would be: johns051782
- PIN: Last 4 digits of Social Security + last 2 digits of birth year

WAYS TO COMPLETE YOUR OPEN ENROLLMENT:

1. Preferred: Log in and complete



- a. Allows you to update contact information, and quickly renew current coverages with NO changes
- b. Sign and submit enrollment using your PIN number (this is your electronic signature)

2. Need to Make Changes?

- a. Make benefit selections, advance screens using the  button
- b. Sign and submit enrollment using your PIN number (this is your electronic signature)

3. If you do not log in during Open Enrollment:

- a. Current coverages, enrollments, and contact information will automatically roll over for plan year 2022

NOTE: *You will be contacted via email with any required annual attestations and certifications that must be completed as part of your Open Enrollment. Failure to complete and return required documentation will result in coverage delays for plan year 2022.*

HELPFUL TOOLS & RESOURCES:

- Enrollment Platform has library with all Plan information & forms.

Look for the library icon 

- Technical Support: 866-581-0474; 9am to 6pm, Monday - Friday
- Visit the Monroe County website: www.monroecountyfl.gov/groupinsurance
 - Benefits Booklet
 - Rate Sheets
 - Benefits Overview Presentation
 - How to Enroll
- Disclosures and Annual Notifications

Questions & Support:
Employee Benefits Office
305-292-4450 or 305-292-4446